



FERGUSON BUILDERS

FERGUSONBUILDERS.com | (864) 735-8071 | info@fergusonbuilders.com

Before applying for this job, please read the description in its entirety and follow the instructions under "How to Apply."

Note that all candidates will be required to undergo a background check as part of the hiring process.

Draftsperson or Architectural Designer at Ferguson Builders

- Salary: \$60,000-\$75,000 Annually (Based on Experience)
- Job Type: Full Time, 40+ hours per week, Monday to Friday
- Work Location: Primarily in-office, with some travel

Benefits:

- Holidays Off & Vacation/PTO
- Health Benefit - QSEHRA
- 401(k) Match: 100% of the first 3% of employee contributions and 50% of contributions between 4% and 5%, for a maximum match of 4%.
- Company Gear & Apparel
- Team Building & Family Events
- Gear Share
- **Profit Share:** After 90 days, once you have taken on all your responsibilities and received a vote from the team, you are eligible to receive a quarterly profit share! We believe that sharing company profits encourages efficiency and ownership. And who doesn't love a good bonus incentive?

Why Join Our Team?

- Excellence in Craftsmanship - We take pride in delivering high-quality work. Every project is custom and different.
- Steadily Growing - There's solid work ahead and room to grow with us if you're ready to show up and deliver.
- Clear Communication - We value open, honest, and respectful communication at every level.
- Core Values - Our Core Values are more than just words on a wall. They guide our actions, shape our culture, and drive every decision we make: Team Player, Excellence, Ownership, Motivated, and Greater Purpose.

Who We Are Looking For?

We are looking for a highly motivated draftsman committed to producing accurate, high-quality drawings and communicating clearly with our team. This role works closely with design, sales, and production teams by developing construction documents, maintaining drafting standards, and ensuring information is delivered on time and aligned with project needs.

The ideal candidate is detail-oriented, organized, and accountable, able to manage multiple deadlines while collaborating across departments and taking ownership to help projects move smoothly from concept through construction.

Qualifications:

- Strong verbal, written, and visual communication, listening, and planning skills
- High attention to detail and accuracy
- Ability to manage deadlines and prioritize tasks
- Collaborative mindset with team-first attitude
- Self-motivated and accountable
- Design/drafting education or equivalent experience
- Understanding of residential construction methods and materials
- Working knowledge of building codes and how they apply to drawings
- Proficiency in CAD software (Chief Architect or similar)
- Proficient in Google Workspace and/or Microsoft Office
- Ability to learn new systems quickly
- Preferred: 3+ years of related experience.

Responsibilities:

Drafting & Documentation

- Create accurate and detailed construction drawings within deadlines
- Develop CAD plans using Chief Architect or similar software
- Update and revise drawings throughout all project phases as decisions evolve
- Perform quality checks to ensure drawings are complete, accurate, and code-compliant
- Maintain organized drawing sets, revisions, and documentation with proper version control
- Assist in measuring residential spaces as needed

Project Support & Coordination

- Assist sales and lead designers in all aspects of projects
- Prepare drawing deliverables for concept, presentation, and construction
- Attend project meetings and document key decisions and changes
- Communicate regularly with design, sales, and production teams to ensure alignment
- Ensure drawings are completed and available on time for each phase of the project
- Debrief project managers and production team on drawing updates and changes

Technical & Design Support

- Understand and communicate structural, plumbing, electrical, and mechanical concepts within drawings
- Collaborate with the design team to develop layouts that align with client needs and project goals
- Support the continuous improvement of drafting standards and deliverables

Systems & Process Improvement

- Help improve Ferguson Builders' drafting processes and workflows
- Maintain consistency with company drafting standards
- Assist in organizing and maintaining project documentation systems

Your First 90 Days

All roles begin with a 90-day employment agreement. We start with this to confirm we're a great fit for each other. Our onboarding period provides extensive training and feedback while you learn the ins and outs of the role. At the end of 90 days, if we're both feeling great about it, we'll extend a new employment agreement for a permanent position on the team.

How to Apply

Attach a PDF of your resume + cover letter + questions.

In your cover letter:

- Introduce yourself and explain why you are interested in this position and would be a great fit. Please limit this section of the cover letter to one page.
- On a separate page of your cover letter, answer the following questions (with each response being about a paragraph in length):
 1. What attracted you to this role?
 2. What are your favorite and least favorite parts of your current or most recent job?
 3. Tell us about a time when you had to learn something new to excel at your job.

Please send all attachments as PDFs. Please follow these instructions carefully; we will only review the applicants who meet these requirements.

If you have trouble adding PDFs of your resume and cover letter through Indeed, please email hr (@) fergusonbuilders.com with the subject "Draftsperson or Architectural Designer Application" and include both in the above format.

P.S. If you're not interested in or available for this position, but know someone who is, we would appreciate it if you passed this along!